



OFFICIAL RESPONSES TO VENDOR QUESTIONS

No.	Question	Answer
1.	Section 1, Introduction, Subsection 1.3. What is the intended end date of the Phase 1, and, the intended start date of the phase 2?	See Addendum #1 (12/07/2018).
2.	Q5 a) What is the definition of “programs?” b) What is New Hampshire’s vision regarding aligning measures?	a) The primary program is New Hampshire’s Medicaid Care Management Program. b) New Hampshire envisions opportunities to use performance measures (when possible) that are calculated for the Medicaid Care Management Program.
3.	Section 3, Statement of Work, Subsection 3.2, Paragraph 3.2.5., Subparagraph 3.2.5.1 Are both semi-structured interviews and member focus groups required as part of Rapid Cycle Assessment of the GWP program?	Yes. See Addendum #1 (12/07/2018).
4.	Section 3, Statement of Work, Subsection 3.2, Paragraph 3.2.6, Part 3.2.6.1.3 Who will be responsible for the administration of surveys for non-GA Medicaid?	The EQRO and/or other vendors will be responsible for the administration of baseline surveys associated with Part 3.2.6.1.3. The selected Vendor will be responsible for collaborating and providing input into the content of the tools used to support the evaluation.
5.	Section 3, Statement of Work, Subsection 3.2, Paragraph 3.2.7, Subparagraph 3.2.7.2. Can the Department clarify the due date of the draft evaluation design?	See Addendum #1 (12/07/2018). This change is informed by the approval by CMS of STC for New Hampshire’s 1115 Waiver found at: https://www.medicaid.gov/Medicaid-CHIP-Program-Information/By-Topics/Waivers/1115/downloads/nh/nh-

**New Hampshire Department of Health and Human Services
Granite Advantage 1115(a) Waiver Evaluation Design and
Pre-Evaluation Support Development and Implementation**



No.	Question	Answer
		granite-advantage-health-care-program-ca.pdf
6.	<p>Section 3, Statement of Work, Subsection 3.3, Paragraph 3.3.2, Subparagraph 3.3.2.1, Part 3.3.2.1.4</p> <p>Can the Department provide a data dictionary that contains data elements in the New HEIGHTS system?</p>	<p>The Department cannot provide a data dictionary prior to a contract award.</p>
7.	<p>Section 3, Statement of Work, Subsection 3.3, Paragraph 3.3.3, Subparagraph 3.3.3.5</p> <p>a) How often will the member experience survey be administered?</p> <p>b) Are phone numbers, mailing addresses and email addresses (for online administration) available for all current and former Medicaid members?</p> <p>c) What percentage of the population has email addresses?</p>	<p>a) The Department is looking for the selected Vendor to recommend the frequency of the member survey.</p> <p>b) Phone numbers and mailing addresses are available for all current members. The last known contact information is available for former members.</p> <p>c) Approximately sixty-three percent (63%) of the population has email addresses.</p>
8.	<p>Q17</p> <p>Is this requirement met by including three (3) Vendor Reference forms (Appendix G) or is the request to include example reports/deliverables of three (3) projects?</p>	<p>The request is to include example reports/deliverables of three (3) projects in addition to three (3) Vendor References required by Appendix G.</p>



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9.	<p>Section 3, Statement of Work, Subsection 3.3, Paragraph 3.3.7</p> <p>a) What are the mid-point assessment requirements?</p> <p>b) What are the baseline and evaluation periods to be included in each of the three (3) reports (interim evaluation, mid-point assessment, and final evaluation)?</p>	<p>a) See Addendum #1 (12/07/2018).</p> <p>b) The selected Vendor will help establish the baselines and evaluation periods for the project.</p>
10.	<p>Section 3, Statement of Work, Subsection 3.4, Paragraph 3.4.1, Subparagraph 3.4.1.3</p> <p>Can the Department provide the confidentiality requirements and security protocols related to evaluation?</p>	See Appendix B, Form P-37, Exhibit I and Exhibit K.
11.	<p>Section 3, Statement of Work, Subsection 3.5, Paragraph 3.5.1 and Paragraph 3.5.2</p> <p>a) If the project lead and manager are two different persons, does the combined percent (%) of project lead and manager time satisfy the percent (%) of effort requirement for project lead or manager?</p> <p>b) Will the Department consider project management staff hours based on the evaluation life cycle instead of the FTE percentages?</p>	<p>a) The Department is seeking one (1) sole-point of contact that is assigned to the project based on the FTE percentages in subsection 3.5 of the RFP.</p> <p>b) The Department is committed to having project management staff for the FTE percentages listed in the RFP. The Department defines Project Lead or Manager broadly to mean a single-point of contact that serves in a coordination role for the project. Final FTE commitment can be negotiated by the selected Vendor in the final agreement.</p>

**New Hampshire Department of Health and Human Services
Granite Advantage 1115(a) Waiver Evaluation Design and
Pre-Evaluation Support Development and Implementation**



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12.	Q23 What are the differences between these requirements and the requirements in subparagraph 7.2.2.6 on page 31?	Subparagraph 7.2.2.6 requires an organizational chart in addition to the staffing plan.
13.	Q23 & Q24 Are the Staffing Plan, Resumes and Vendor References included in the 25-page limit for the proposal narrative referenced in Subparagraph 7.2.2.4, pg. 30?	No.
14.	Q24 Are subcontractors allowed to fulfill part of the vendor reference requirement?	Yes.
15.	Q24 Are these requirements the same requirement outlined in section 7.2.2.10.4 on page 32?	Yes.
16.	Section 4, Finance, Subsection 4.1 Does inclusion of CFDA #93.778 mean the selected Vendor is considered a sub-awardee of federal funds?	No. The selected vendor will be a Contractor.

**New Hampshire Department of Health and Human Services
Granite Advantage 1115(a) Waiver Evaluation Design and
Pre-Evaluation Support Development and Implementation**



No.	Question	Answer
17.	Section 4, Finance, Subsection 4.3, Paragraph 4.3.1 and Subsection 4.4, Paragraph 4.4.1 Is a fixed price format and narrative, by project phase/task and year, an acceptable substitution for the Budget Form and cost proposal?	No.
18.	Section 6, Proposal Process, Subsection 6.2 Will the Department consider allowing an extension of the deadline to 12/18/18?	No. The deadlines from CMS do not allow for extensions.
19.	Section 7, Proposal Process, Subsection 7.2 Will the Department accept a response which condenses questions (as suggested in the evaluation section)?	See Subparagraph 7.2.2.4.
20.	Section 7, Proposal Process, Subsection 7.2, Paragraph 7.2.2, Subparagraph 7.2.2.3 Does the executive summary count toward the page limit?	No.
21.	Section 7, Proposal Process, Subsection 7.2, Paragraph 7.2.2, Subparagraph 7.2.2.4 Can the Department provide section numbers that should be covered within the 25-page limit technical response?	See Subparagraph 7.2.2.4 of the RFP.

**New Hampshire Department of Health and Human Services
Granite Advantage 1115(a) Waiver Evaluation Design and
Pre-Evaluation Support Development and Implementation**



No.	Question	Answer
22.	Section 7, Proposal Process, Subsection 7.2, Paragraph 7.2.2, Subparagraph 7.2.2.5 Is the description of an organization included in the 25-page limit referenced in section 7.2.2.4, page 30?	No.
23.	Section 7, Proposal Process, Subsection 7.2, Paragraph 7.2.3 a) Can the Department provide additional detailed instructions on how to complete form Appendix D? b) Can the Department confirm there is no expectation for contractor share/match funding?	a) Appendix D is a sample template. Vendors can expand the template to include additional line items. At a minimum, a budget must include: staff salaries, benefits, indirect cost and subcontractors. b) The Department does not have expectations for contractor share or matching funds.
24.	Section 9, Additional Information, Subsection 9.4 Appendix D – Budget Sheet Can the Department provide Appendix D - Budget Form as an Excel format?	Yes. Appendix D can be provided electronically upon request to the Procurement Coordinator identified in Subsection 6.1.
25.	Section 9, Additional Information, Subsections 9.4 Appendix D – Budget Sheet, and 9.5 Appendix E – Key Program Staff List Will labor category billing rates be accepted instead of salary-based rates?	For Appendix E, yes. However, costs must be broken out in Appendix D.

**New Hampshire Department of Health and Human Services
Granite Advantage 1115(a) Waiver Evaluation Design and
Pre-Evaluation Support Development and Implementation**



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26.	<p>Section 9, Additional Information, Subsection 9.5 Appendix E – Key Program Staff List</p> <p>Is an all-inclusive hourly rate for the vendor, by project phase/task and expected staff hours, an acceptable substitution for the Program Staff List Form?</p>	Yes.
27.	<p>Section 9, Additional Information, Subsection 9.7 Appendix G – Vendor Reference Form</p> <p>a) Should the Vendor Reference Forms be secured in the original proposal binder or submitted in some other manner?</p> <p>b) Are vendor references allowed to attach additional sheets of paper to affix their recommendation narrative?</p> <p>c) Is the Department able to provide a fillable form?</p>	<p>a) Vendor Reference forms must be secured in the original proposal binder.</p> <p>b) Vendor References can attach additional documents to the reference form as long as the reference form is completed.</p> <p>c) No. The Department does not have a fillable form available.</p>
28.	<p>General</p> <p>How will the work contemplated in this RFP interact with professional services previously procured under RFA-2019-OQAI-01-EVALU, for the Granite Advantage Program?</p>	<p>The Department did not move forward with procurement of the professional services for the Granite Advantage Program under RFA-2019-OQAI-01-EVALU. Services under the aforementioned RFA are included in Phase 1 of RFP-2019-OQAI-01-GRANI.</p>

**New Hampshire Department of Health and Human Services
Granite Advantage 1115(a) Waiver Evaluation Design and
Pre-Evaluation Support Development and Implementation**



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29.	<p>General</p> <p>Will the Department make the revised evaluation design contemplated in STCs #73-76 of the NHHPP 1115 (a) demonstration amendment approved by CMS on May 7, 2018 and any subsequent CMS comments on the revised design available to all vendors?</p>	<p>The evaluation design associated with the NHHPP 1115 (a) waiver can be found at: https://www.medicaid.gov/Medicaid-CHIP-Program-Information/By-Topics/Waivers/1115/downloads/nh/health-protection-program/nh-health-protection-program-premium-assistance-eval-dsgn-appvl-ltr-3252016.pdf</p> <p>This evaluation design was specific to the Premium Assistance Program and has little relevance to the New Hampshire Granite Advantage Health Care Program 1115 (a) Demonstration.</p>
30.	<p>General</p> <p>Has the Department engaged with a vendor to do the initial 1115 waiver planning work?</p>	<p>No. Phase 1 of RFP-2019-OQAI-01-GRANI includes the initial 1115 waiver planning work.</p>